Site Management

View and manage all sites on your platform — including web pages, digital asset libraries, and externally hosted DAM sites. For ACME Creative Agency, this is where you oversee every client-facing site from a single dashboard.

Key Features

- **Site List**: See all your sites at a glance — URL, type, status, SSL state, FTP domain, AirMail status, owner, storage usage, and creation date
- **Search & Filter**: Find sites by name or URL, and narrow down by type (Page, DAM, External DAM) or status (Active, Suspended, Pending)
- **Add New Site**: Create a site by providing a name, URL, type, and assigning an owner
- **Edit Site Details**: Update a site's name, URL, type, status, and owner at any time
- **DNS Verification**: Confirm your domain is correctly pointed to the server before enabling SSL
- **SSL Certificates**: Provision, renew, or remove SSL certificates once DNS is verified — with an auto-renew option to keep things current
- **DAM Configuration**: Connect a Digital Asset Management site to its FTP domain and database

- **Toggle Status**: Switch any site between Active and Suspended with one click
- **Batch Actions**: Select multiple sites to activate, suspend, or delete them all at once
- **Site Editor**: Jump directly into the visual editor for any active, non-external site

How to Use

Add a New Site

1. Click **Add New Site** in the top-right corner
2. Enter the site name, URL (domain only, e.g. `acme-creative.com`), type, and owner
3. Set the initial status and click **Save Changes**

Set Up DNS & SSL

1. Open a site and go to the **General** tab
2. Under **DNS & SSL**, add an A record at your domain registrar pointing to the server IP shown
3. Click **Check DNS** to confirm the domain is correctly pointed
4. Once verified, click **Provision Certificate** to activate HTTPS
5. Enable **Auto-renew** to keep the certificate current — or use **Renew Now** to force immediate renewal
6. Use **Remove SSL** to revoke the certificate if needed

Configure a DAM Site

1. Open a DAM site and click the **DAM** tab
2. Enter the FTP domain, select the linked database, and enter the user table name
3. Click **Test Table** to verify the connection
4. Optionally enable SSL for FTP access

Manage Status & Delete

- Click **Toggle Status** on any site row to switch between Active and Suspended
- A site must be **Suspended** before it can be deleted

Batch Operations

1. Check the boxes next to the sites you want to manage
2. Use the batch toolbar to **Activate**, **Suspend**, or **Delete** all selected sites at once

Tips

- Sites of type **DAM V7 (External)** are tracked for reference only — use **Open External** to visit them directly
- The **Site Editor** button only appears for active, non-external sites
- DNS propagation can take up to 48 hours — if **Check DNS** fails, wait and try again
- Storage usage is shown per site in the list, making it easy to spot heavy consumers
- Module configuration for DAM sites is managed separately in **Site Builder → Modules**