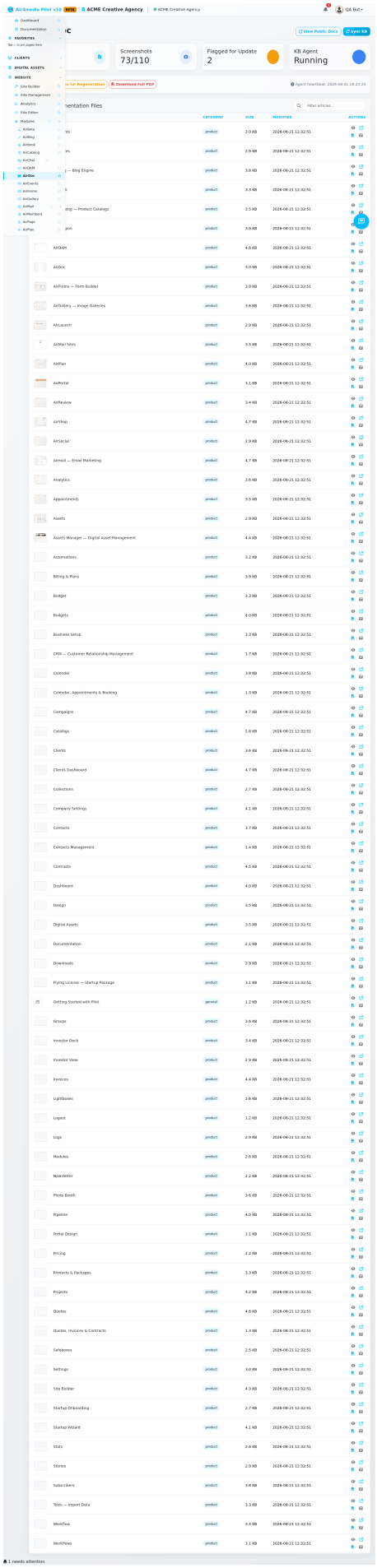
Air4media Pilot v10
ACME Creative Agency
QA Bot
Screenshots
73/110
Flagged for Update
2
KB Agent
Running
CATEGORY
SIZE
MODIFIED
ACTIONS

AirDoc

AirDoc is your knowledge base management dashboard — a central place to view, preview, and manage all help documentation for your platform.

Key Features

- **KB Article Library**: Browse all knowledge base articles in one table with thumbnail previews (hover to zoom), category labels, file sizes, and last-modified dates.
- **Article Preview**: Read any article in a formatted panel, with a screenshot banner displayed at the top when one is available.
- **Screenshot Lightbox**: Click any thumbnail to view it full-size in an overlay — press Escape or click outside to close.
- **Retake Screenshot**: Refresh the screenshot for any article with one click — the system captures and uploads the latest version automatically.
- **AirChat Sync**: Push all KB articles into AirChat's knowledge base so your AI assistant can answer questions based on the latest documentation.
- **Regeneration Control**: Flag all pages for fresh documentation — the KB Agent will rewrite outdated articles on its next cycle.
- **Public Docs Link**: Jump directly to the public-facing support site to see exactly what your users see.
- **PDF Export**: Download any individual article or the full documentation set as a PDF.

Dashboard Stats

Four cards at the top give you an at-a-glance view of your KB health:

- **KB Articles** — total number of documentation files
- **Screenshots** — how many articles have a screenshot (shown as count/total)
- **Flagged for Update** — articles currently queued for regeneration
- **KB Agent** — whether the documentation agent is running; its last heartbeat time appears in the actions bar

How to Use

1. Open **AirDoc** from the admin menu.
2. The article list loads automatically. Use the **Filter** box in the top-right of the table to search

by title or category.

3. Click the **eye icon** on any row to open a formatted preview of that article.
4. Click a **screenshot thumbnail** to expand it full-size — press Escape or click outside to close.
5. Click the **camera icon** on any row to retake its screenshot, useful after a page has been redesigned.
6. To push all articles to AirChat, click **Sync KB** in the toolbar and confirm.
7. To queue all pages for fresh documentation, click **Flag All Pages for Regeneration** and confirm.
8. Use **Download Full PDF** to export the entire documentation set, or click the PDF icon on any row for a single article.
9. Use **View Public Docs** to check the live support site as your users see it.

Tips

- Run **Sync KB** after any significant documentation update to keep AirChat accurate.
- The **Flagged for Update** count drops to zero once the KB Agent completes its regeneration cycle.
- Each article row has four action icons: preview, view public page, download PDF, and retake screenshot.
- Articles without a screenshot show a placeholder icon — use the camera button to add one.